

OUTREACH NOTICE



Assistant Director for Urban and Community Forestry GS-301-15



*U. S. Forest Service, Cooperative Forestry
Urban and Community Forestry Program
Washington DC*

Introduction: The Cooperative Forestry Program will soon advertise for the Assistant Director for Urban and Community Forestry, a GS 301-15 position, in the Washington DC office. This position will be advertised both internally (current federal government employees) and externally (open to the public). The Assistant Director reports directly to the Director of Cooperative Forestry and provides national leadership in the stewardship of urban natural resources and program administration.

The Urban and Community Forestry Program (U&CF) delivers technical, financial, educational, and research assistance to communities in all 50 States, the District of Columbia, and U.S. territories. Assistance is delivered to communities primarily through state forestry agencies and other partners. Program priorities emphasize increasing community tree canopy and improving urban forest management to deliver critical ecosystem services such as air and water quality, storm water management, energy conservation, wildlife habitat, and improved human health and well being.

Major Duties: The Assistant Director (AD), in conjunction with the Director of Cooperative Forestry, develops and implements broad policies and guidance for U&CF to increase program effectiveness at the national, regional, state and local level. This includes helping to establish policies, positions and agreements for the Forest Service on difficult and complex urban and community forestry issues. The AD provides leadership in cultivating partnerships with other federal agencies, state and local governments, tribes, community organizations, non-profit groups, universities, special interest groups and private industry to accomplish the strategic goals of the Forest Service and U&CF.

The AD works with the staff to develop program priorities and is responsible for national level administration including financial planning, performance-based budget allocations, and program accountability. He/She also exercises the full range of supervisory duties including performing overall work planning, establishes work schedules and priorities, assigns and reviews work of staff, sets performance standards, provides performance reviews, and ensures that employees are provided developmental and training opportunities.



Location: Washington D.C, capital of the United States, is the center of a metropolitan area (population 5.1 million) extending into Maryland and Virginia. The DC Metro Area is an exciting place to live and work and is a cultural as well as governmental center. Some of the best schools and medical services in the Nation are found in the area.

The District boasts a higher concentration of museums and art galleries than any other city in the nation. The District of Columbia regularly attracts performers as diverse as the National Symphony Orchestra, touring Broadway shows and major rock and jazz acts to its theaters and concert halls. DC is the home of NFL, NBA, WNBA, NHL, MLS, and MLB sports teams.

Transportation facilities within the D.C. Metro Area include a subway and bus system that connects the city with its many suburbs. The Smithsonian Metro Subway Station is one block from the Forest Service office in the Yates Federal Building at 14th and Independence Avenue. Commuter rail systems in MD and VA serve the outer metro area. Public transportation subsidies are available to employees. The National Capital area is served by three airports: Ronald Reagan Washington National and Dulles International Airports, both located in Virginia, and Baltimore-Washington International Airport in Maryland.

Located on the Potomac River between the Blue Ridge Mountains and the Atlantic Ocean, Washington is known for its hot, humid summers, pleasant springs and autumns, and mild winters. Outdoor recreation abounds in the area, with urban parks, numerous trail networks, many lakes and waterways, National Parks (including Great Falls and Shenandoah), and two National Forests (George Washington-Jefferson and Monongahela) within easy driving distance.

For more information contact: Paul Ries, Director, Cooperative Forestry, (202) 205-6283 or email at pries@fs.fed.us

If interested in the position, please email the attached form to:
rmonroe@fs.fed.us

OUTREACH NOTICE FORM

**U. S. Forest Service
State and Private Forestry
Cooperative Forestry
Assistant Director for Urban & Community Forestry
GS-0301-15**

Please Respond by COB 27 August 2009

PERSONAL INFORMATION:

Name: _____ Date: _____

Address: _____ Phone: _____

_____ E-Mail: _____

Current title/series/grade/location: _____

Type of appointment you are currently under
(e.g., Career, Career-Conditional) _____

Are you currently a Federal employee: **YES** _____ **NO** _____

Briefly describe why you will be a quality candidate for this position: